

**VALE OF GLAMORGAN AGRICULTURAL SHOW
FONMON CASTLE GROUNDS WEDNESDAY
10th AUGUST 2016**



VALE FARMERS' MARKET FOOD COURT

EXPRESSION OF INTEREST

All exhibitors must be from within Wales with priority given to local producers and members of The Vale of Glamorgan Farmers' Market.

There will be two sorts of stalls available at this year's show.
All stalls are 2.5m x 2.5m

- 1. For the selling of locally produced food items – no hot food.**
- 2. Cooked food stall selling food to be consumed on the show day**
(Restricted to 6 stalls in total plus 1 ice cream, and 1 tea & coffee)
Cooked stalls - priority will be given to primary producers from within the Vale

Please note that only those allocated a cooked food stall will be allowed to use gas and all cooking/warming activity must be declared and approved by the organisers.

Those selling alcohol must have a personal licence, the Food Court itself will not be licensed so alcohol for sale is for consumption off the show field only. No alcohol can be sold by the glass.

I would like to express an interest in a standard stall at a cost of £75

I would like to express an interest in a cooking stall at a cost of £150

Your Name(s)

Trading Name
(as you wish to appear in program and any publicity)

Address

.....

..... Postcode

Telephone Mobile

E-mail

Website..... Twitter

Please list ALL the products, in detail, that you would like to sell at the Vale of Glamorgan Agricultural Show Food Court. It is important that exhibitors express truthfully the goods that they will be exhibiting so conflicts of interest can be sorted before the show. You will be asked to remove any undeclared items.

.....

.....

.....

Are all the products to be sold produced at the above address? Yes/ No

If no please give details.....

.....

Furniture – NONE is included in your stall unless ordered

Tables are available for hire at £8 each (6ft trestle) and chairs for £3 each

Number of Tables required Number of chairs required

Hand Wash Requirements

All producers will need to bring adequate handwashing facilities, dependent on the type of produce they are selling.

I will bring my own handwash facility which will require electricity Yes/No

Electrical Requirements for cooked food stalls.

Please list exactly what electrical equipment you wish to use with the wattage rating of each article or appliance i.e: 2 x 100 watt lamps. Fridge – 600 watts, till – 50 watts etc.....so we can ensure the correct size generator is booked and the correct cables put out for each stall. There will be no spare plugs for undeclared items.

2. 3Kw to 6Kw (ie.2x 16Amp socket) £70

1. Up to 3Kw (ie.1x 16Amp socket) £50

3. Over 6Kw £90

.....

.....

.....

Cost of electric will be invoiced when your requirements are known.

ALL electrical equipment must be PAT tested with a certificate anyone NOT producing a PAT certificate must have their items PAT tested BEFORE connection at a cost of £10 per appliance.

Essential Supporting Documentation to be Submitted

Please enclose a photocopy copy of Hygiene Certificate for every person who will be manning your stall, plus a copy of your HACCP policy and a copy of your Food Hygiene rating certificate .

Enclose current copy of the above insurance Yes/No

(Please ensure the name of the insurance company, policy number and date of issue are shown)

If you are selling alcohol, please enclose copy of your personal licence Yes/No

If you are a registered organic food producer, please enclose copy of your organic licence Yes/No

Name of Unitary authority to which your business is registered

.....

I am prepared to adhere to any conditions relating to this application laid down by the Vale of Glamorgan Agricultural society.

Signed Date.....

Please return the following to:

Myfanwy Edwards

Hilton House, Colwinston, Cowbridge, Vale of Glamorgan. CF71 7NJ

01446 771033

valeglamfarmersmarket@gmail.com

By 22nd May 2016

Thanks for your interest – we look forward to receiving your application.

- Demand is very high for these spaces
- Complete this form FULLY and return by the deadline stated
- Include all requested supporting documentation even if they are going out of date by the show. Then send renewed documents when possible.
- Meet all further deadlines on payment or forfeit your stall.

Selected Exhibitors

Filling in and returning this form, does not guarantee you a place in the food Court. The successful applicants will be sent an invoice which must be paid in full by the payment date. Any payments not received by this date will forfeit their stall.

Vehicle passes and trade passes will be sent by post a few weeks before the show. If you do not receive passes, your payment has not been received. Do not arrive on Show day if you do not have passes as there will not be a stall for you, and because of the layout of the Food court we will not be able to squeeze you in.

The selected exhibitors will be notified by 6th June and will be sent an invoice for the total cost of your stall plus furniture and electric requirements.

All future correspondence will be by email, so if you have not heard from me and think that you should have please check your spam box.